**Minutes Of City Council**

**City Of Sargent, Nebraska**

**Regular Session**

**Sargent Community Center**

**December 12, 2022**

The Mayor and Council of the City of Sargent, Nebraska, met in Regular Session at the Sargent Community Center on the 12 day of December 2022, at 7:00 p.m. Notice of the meeting was posted at the City Office, U. S. Post Office, Sargent Corner Market and First National Bank on Monday December 5, 2022. The following were present: Council Members: Micky Schneider, Ricky Hightower, Tim Clayton, Gerry Sheets, Mayor Kozeal, and Mayor Myers City Attorney, Glenn Clark City Administrator/Utility Superintendent Reece Jensen, Officer JD Keefe and City Clerk/Treasurer Gwenda Horky.

Mayor Kozeal publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted on the east wall of the meeting room in the Sargent Community Center. Mayor Kozeal called the meeting to order at 7:00 p.m.

Council Member Sheets moved to approve the consent agenda. Council Member Clayton seconded. Voting yea: Schneider, Hightower, Sheets, and Clayton. Voting nay: None. Motion carried

Citizen Comments: Mark Koch complained that the City office was closed at 3:00 pm on December 8, 2022 and that his building permit was not discovered in the drop off box till December 12 morning. Mr. Koch also believes that the grate the city wants to use in front of 502 W Main Street is the wrong size.

Council Member Schneider moved to table Ordinance 527, to new business. Council Member Sheets seconded. Voting yea: Clayton, Hightower, Schneider, and Sheets. Voting nay: None. Motion carried

Council Member Sheets moved to close the Sargent City Council of 2022 at 7:07 pm. Council Member Hightower seconded. Voting yea: Hightower, Schneider, Sheets, and Clayton. Voting nay: None. Motion carried.

Oath of Office was taken by Melanie Myers, Mayor, Micky Schneider and Ricky Hightower City Council.

Mayor Myers called the Sargent City Council of 2022 to Order at 7:09 pm

Council Member Clayton moved to nominate Micky Schneider as City Council President. Council Member Hightower seconded. Gerry Sheets moved to close nominations. Voting yea: Clayton, Hightower, and Sheets. Voting nay: None. Abstaining: Schneider

Voting Micky Schneider as City Council President: Clayton, Hightower, and Sheets. Voting nay: None. Abstaining: Schneider.

Check signers for the Municipal and Utility checking account: Melanie Myers, Michelle (Micky) Schneider, Reece Jensen and Gwenda Horky.

Check signers for following account: CDBG, Housing Rehab, Medical Clinic, Economic Development Police Savings, Keno, Misc. Savings and Community Development are Melanie Myers, Michelle (Micky) Schneider and Gwenda Horky

Council Member Schneider introduced Ordinance # 527

ORDINANCE 527 AN ORDINANCE OF THE CITY OF SARGENT, CUSTER, COUNTY NEBRASKA. AMENDING SECTION 31.01 (A) (1) OF THE CITY CODE TO PROVIDE FOR THE APPOINTMENT AND DISCHARGE OF CITY OFFICIALS AND EMPLOYEES, PROVING PENALTIES FOR VIOLATIONS, PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

Council Member Schneider moved that the statutory rule requiring reading of three different days be

suspended, that Ordinance 527 be read by number only and placed on final passage Council Member Sheets seconded. Voting yea: Sheets, Schneider, Clayton, and Hightower. Voting nay: None. Council Member Schneider moved that Ordinance No. 527 be passed, approved and published as provided by law. Council Member Sheets seconded. Voting yea: Clayton, Sheets, Schneider, and Hightower. Voting nay: None. Motion carried. The Major then stated the question “Shall Ordinance No. 527 be passed and adopted?” Voting yea: Sheets, Schneider, Hightower, and Clayton, Voting nay: None. The Major declared Ordinance No. 527 duly adopted.

Council Member Sheets moved for the City of Sargent partner with the Custer Economic Development corporation to submit an application for $338,800.00 in funding from the Nebraska Department of Economic Development’s rural Workforce Housing Land Development Program. Council Member Schneider seconded. Voting yea: Clayton, Schneider, Sheets, and Hightower. Voting nay: None. Motion carried.

Council Member Schneider moved to approve Mick Kozeal as the representative for the City of Sargent to the Loup Central Land Fill. Council Member Clayton seconded. Voting yea: Schneider, Clayton, Hightower and Sheets. Voting nay: None. Motion carries.

Concerns about the Airport was discussed.

Council Member Schneider moved to deny the special use permit at 1103 W Main Street of changing the zoning from Residential to Commercial. Council Member Clayton seconded. Voting yea: Schneider, Clayton, Hightower. Voting nay: Sheets. Motion carried.

Council Member Schneider moved to table Mark Koch request for the City to replace the curb at 502 W Main as handicap access. Council Member clayton, seconded. Voting yea: Clayton, Sheets, Hightower, and Schneider. Voting nay: None. Motion carried.

Council Member Sheets moved to approve Kyla Stefka, and Guy Schlachter at 303 W 1st Street for a fence and garage. Council Member Hightower seconded. Voting yea: Hightower, Sheets, Schneider, and Clayton. Voting nay: None. Motion carried.

Council Member Sheets moved to approve a Christmas Bonus for full time City employee of $750.00. Council Member Hightower seconded. Voting yea: Schneider, Hightower, Clayton, and Sheets. Voting nay: None. Motion carried.

Council Member Schneider moved to table City Appointment and Rate for 2022-2023. Council Member Sheets seconded. Voting yea: Hightower, Sheets, Clayton, and Schneider. Voting nay: None. Motion carried.

Council Member Schneider moved that the City of Sargent adjourn into Executive Session at the hour of

8:01 pm for the purpose evaluation of the job performances of employees, this being necessary to prevent needless injury to the reputation of said employee(s). No one has requested a public hearing. protection of the public interest to discuss legal issues. Council Member Hightower seconded. Voting yea: Hightower, clayton, Sheets, and Schneider. Voting nay: None Motion carried.

Council Member Sheets moved to reconvene into regular session at the hour of 8:48 pm. Council Member Schneider seconded. Voting yea: Schneider, Sheets, Clayton, and Hightower. Voting nay: None. Motion carried.

Council Member Schneider moved to approve the following rates and appointments for 2022. Council Member Sheets seconded. Voting yea: Clayton, Sheets, and Schneider. Voting nay: None. Motion carried.

**Position Name of Appointee**

City Physician Physicians at Central NE Medical Clinic

City Attorney Glenn Clark

Bond Council Piper Sandler & Co

City Engineer Miller & Associates

Street Superintendent Chris Miller

City Auditors Lammers, Able & Kapps CPA PC

City Depository First National Bank & UBT

Building Inspector Tim Leibert

Asst. Building Inspector Gerry Sheets

Paper Sargent Leader

Utilities Gerry Sheets /Ricky Hightower

Clerk/Treasurer Gwenda Horky

Administrator Reece Jensen

Utility Superintendent Reece Jensen

Assistant Utility Superintendent Tim Divine

Zoning Administrator Reece Jensen / Tim Divine

Police Chief J. D. Keefe

**Audit Committee:**

January thru June Micky Schneider & Gerry Sheets

July thru December Ricky Hightower & Tim Clayton

**Health Board**

JD Keefe Tim Leibert

Tim Clayton Lori Spanel

Mel Myers

**Community Planning Commission**

Tony Bye Joyce Hightower

Clinton Marsh Lori Spanel

**Sargent Housing Authority Board**

Four Year Term Ricky Hightower 12-31-2023

Three Year Term Connie Bottorf 12-31-2024

Two Year Term Mary McDaniels 12-31-2025

One Year Term Dixie Trotter 12-31-2026

**RATES FOR 2020-2022**

Storage Unit Permit $ 25.00

Demo Permits $ 10.00

Building Permit $ 20.00

ATV Permit $20.00

Dog Licenses $ 6.00

Copies $ 0.25 per copy

Faxes & E-Mails $ 1.00

**RV Park**

One Day $ 14.00

One Week $ 80.00

One Month $300.00

**COMMUNITY CENTER**

Kitchen $ 35.00

Meeting Room $ 40.00

Community Center $120.00

**Equipment Rental Without Operator**

Air Compressor $ 50.00

Air Compressor & Jack Hammer $ 75.00

**Equipment Rental With Operator**

Back Hoe $120.00

Back Flow Preventer $ 12.00 per Day

Bucket Truck & Labor $ 80.00 Plus Mileage

Box Scraper $ 35.00

Digger Truck & Labor $100.00 Plus Mileage

Double Bucket Truck Plus Labor $100.00 Plus Mileage

Dump Trucks Plus Labor $ 60.00 Plus Mileage

Grader Plus Labor $ 70.00 Plus Fuel Used

Gravel $ 35.00 a Bucket Load Plus Delivery

Delivery Charge of Gravel $ 15.00

Labor $ 60.00 per Hour

Meter (Fire Hyd) $ 8.00 per Day

Mole $ 1.75 per Foot

White Rock $ 65.00 per bucket + Delivery

Crushed Cement $ 65.00 per Bucket + Delivery

Mowers $ 100.00 an Plus Labor

Mileage $ 2.00 per Mile

Pickup with Sewer Jet Plus Labor $100.00 & Mileage

Sweeper Plus Labor $120.00 per hour

Tractor & Blade $85.00 Plus Fuel & Labor

Sewer Line Tapping & Labor Plus Materials $350.00

Water Main Line Tapping & Labor Plus $500.00

Jace Mauler Tort claim was is discussed.

Motion made by Council Member Schneider and seconded by Council Member Hightower to adjourn the meeting. Voting yea: Hightower, Schneider, Clayton, and Sheets. Voting nay: None. Motion carried. Meeting adjourned at 9:04 P.M.

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Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Municipal** | |  |  |  |
|  | **Check #** | **Date** | **Vendor** | **Amount** |
|  | 236 | 11/17/2022 | Sargent Municipal Utilities | 433.67 |
|  |  |  | Utilities |  |
|  | 11906 | 12/12/2022 | Appeara | 59.85 |
|  |  |  | Supplies |  |
|  | 11907 | 12/12/2022 | Gideon Ready Mix | 474.00 |
|  |  |  | Fix sidewalks by fire hydrants |  |
|  | 11908 | 12/12/2022 | Great Western Gas Co. | 20.15 |
|  |  |  | Furnace Filter |  |
|  | 11909 | 12/12/2022 | Sargent Irrigation District | 153.24 |
|  |  |  | culver @502 W Main |  |
|  | 11910 | 12/12/2022 | The Parts Bin | 78.47 |
|  |  |  | Repairs & Supplies |  |
|  | 11911 | 12/12/2022 | Verizon | 40.01 |
|  |  |  | IT Equipment |  |
|  | 11912 | 12/12/2022 | Walworth Home Improvement | 1,873.53 |
|  |  |  | Remodel in City Office |  |
|  | 11913 | 12/12/2022 | Custer County Clerk | 116.62 |
|  |  |  | Election Expense |  |
|  | 11914 | 12/12/2022 | Nebraska Central Telephone Company | 307.44 |
|  |  |  | Phone & Internet |  |
|  | 11915 | 12/12/2022 | Trotter's Whoa & Go | 296.43 |
|  |  |  | Fuel |  |
|  | 11921 | 12/30/2022 | Black Hills Energy | 865.99 |
|  |  |  | Utilities  December Municipal Payroll | 18,846.97 |
|  |  |  |  |  |
| **Utility** |  |  |  |  |
|  | 13871 | 12/12/2022 | Appeara | 277.03 |
|  |  |  | Supplies |  |
|  | 13872 | 12/12/2022 | Atlas Automation LLC | 504.55 |
|  |  |  | Well Caller Maintenance |  |
|  | 13873 | 12/12/2022 | Clark Law Office | 1,525.00 |
|  |  |  | Legal (Koch bill $975.00) |  |
|  | 13874 | 12/12/2022 | Dept of Energy | 4,751.97 |
|  |  |  | Purchase Energy |  |
|  | 13875 | 12/12/2022 | Eakes Office Plus | 91.00 |
|  |  |  | Copies |  |
|  | 13876 | 12/12/2022 | Grint Farm Supply | 108.01 |
|  |  |  | Supplies & Postage |  |
|  | 13877 | 12/12/2022 | Hydraulic Equipment Service | 3,338.41 |
|  |  |  | New Bucket |  |
|  | 13878 | 12/12/2022 | Mick Kozeal | 75.00 |
|  |  |  | Land Fill Meeting |  |
|  | 13879 | 12/12/2022 | League Of Nebraska Municipalities | 110.00 |
|  |  |  | Training |  |
|  | 13880 | 12/12/2022 | NE Public Health Env Laboratory | 114.00 |
|  |  |  | Lab Testing |  |
|  | 13881 | 12/12/2022 | One Call Concepts, Inc | 12.12 |
|  |  |  | Diggers |  |
|  | 13882 | 12/12/2022 | Sargent Corner Market | 20.31 |
|  |  |  | water - Water Class at SCC |  |
|  | 13883 | 12/12/2022 | The Parts Bin | 493.28 |
|  |  |  | Repairs & Supplies |  |
|  | 13884 | 12/12/2022 | Walworth Home Improvement | 1,873.56 |
|  |  |  | Office remodel |  |
|  | 13885 | 12/12/2022 | Hometown Leasing | 81.55 |
|  |  |  | Copier & Fax Lease |  |
|  | 13886 | 12/12/2022 | J & J Sanitation | 7,228.78 |
|  |  |  | Customer Fees - 6,688.78 |  |
|  |  |  | City Roll Off - 540.00 |  |
|  | 13887 | 12/12/2022 | NE State Fire Marshall | 120.00 |
|  |  |  | Registration fee |  |
|  | 13888 | 12/12/2022 | Trotter's Whoa & Go | 373.52 |
|  |  |  | Fuel |  |
|  | 13897 | 12/30/2022 | Black Hills Energy | 1,202.72 |
|  |  |  | Utilities |  |
|  | 13898 | 12/30/2022 | Custer Public Power District | 30,103.32 |
|  |  |  | Purchase Power |  |
|  |  |  | December Utility Payroll | 32,678.96 |