**MINUTES OF CITY COUNCIL**

**CITY OF SARGENT, NEBRASKA**

**Regular Session**

**Sargent Community Center**

**December 12, 2016**

The Mayor and Council of the City of Sargent, Nebraska, met in Regular Session at the Sargent Community Center on the 12th day of December 2016, at 7:00 p.m. Notice of the meeting was posted at the City Office, U. S. Post Office, Sargent Corner Market and First National Bank on Thursday, December 1, 2016. The following were present: Council Members: Jan Oeltjen, Ron Jepsen, Tim Liebert, Micky Schneider, Mayor Kozeal, City Administrator/Utility Superintendent Reece Jensen, City Attorney Glenn Clark, and City Clerk/Treasurer Gwenda Horky.

Mayor Kozeal publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted on the east wall of the meeting room in the Sargent Community Center. Mayor Kozeal called the meeting to order at 7:01 p.m.

Council Member Oeltjen moved to approve the consent agenda. Council Member Leibert seconded. Voting yea: Oeltjen, Schneider, Jepsen and Liebert. Voting nay: None. Motion carried

Citizen Comments: None.

Jan Osborn and Lori Cox were present to talk about the digital sign on the Sargent Community Center Building north exterior wall.

Council Member Oeltjen moved to adjourn the Sargent City Council of 2016 at 7:30 p.m. Council Leibert seconded. Voting yea: Jepsen, Leibert, Schneider, and Oeltjen. Voting nay: None. Motion carried

Mayor Kozeal called the meeting of the Sargent City Council for 2016 to order at 7:30 p.m. Council Member Tim Clayton, and Council Member Gerry Sheets were sworn in.

The Mayor opened the nomination for City Council President. Council Member Oeltjen was nominated.

The Mayor closed the nomination for City Council President. Voting yea: Sheets, Clayton and Schneider. Abstaining : Oeltjen. Voting nay: None. Motion carried.

Council Member Schneider nominated Jan Oeltjen for President of the City Council. Council Member Clayton seconded. Voting yea: Clayton, Sheets and Schneider. Voting nay: None. Abstaining : Oeltjen Motion carried.

Council Member Oeltjen moved to approve the New J & J Sanitation Contract with the clarification on a definition of a Senior. Council Member Sheets seconded. Voting yea: Clayton, Schneider, Sheets and Oeltjen. Voting nay: None. Motion carried.

Brian Strother from Strother Insurance Services was present to talk about a health insurance for City employees.

Council Member Schneider left at 7:48 pm and returned at 8:36 pm

Janet Loughran informed the Council that some changes need to be made to bring the City Retirement plan into compliance.

Discussion was held on how many building permits a person can have at one time.

Council Member Sheets move to approve Resolution 2016-9 supporting the City becoming a Certificated Leadership Community. Council Member Clayton seconded. Voting yea: Oeltjen, Schneider, Sheets, and Clayton. Voting nay: None. Motion carried.

Council Member Oeltjen moved to approve the following rates and appointments. Council Member Clayton seconded. Voting yea: Schneider, Clayton, Sheets and Oeltjen. Voting nay: None. Motion carried.

**Position Name of Appointee**

City Physician Physicians employed at Central NE Medical Clinic

City Attorney Glenn Clark & Steven Potter

Bond Council Ameritas Investment Corp

City Engineer Reed Miller

Street Superintendent Reed Miller

City Auditors Dana F Cole & Company

City Depository First National Bank & NPAIT

Building Inspector Tim Divine

Asst. Building Inspector Gerry Sheets

Paper Sargent Leader

Utilities Mick Kozeal / Jan Oeltjen

Clerk/Treasurer Gwenda Horky

Office Help Kris Lamb

Administrator Reece Jensen

Utility superintendent Reece Jensen

Zoning Administrator Reece Jensen / Tim Divine

Police Chief J. D. Keefe

**Audit Committee:**

January thru June Micky Schneider & Tim Clayton

July thru December Jan Oeltjen & Gerry Sheets

**RATES FOR 2016-2016**

Demo Permits $ 10.00

Building Permit $ 20.00

Dog Licenses $ 6.00

Copies $ 0.25 per copy

Faxes & E-Mails $ 1.00

**RV Park**

One Day $ 14.00

One Week $ 70.00

One Month $350.00

**COMMUNITY CENTER**

Kitchen $ 35.00

Meeting Room $ 35.00

Community Room All Day $ 60.00

Whole Building a Day $120.00

**Equipment Rental With Operator**

Air Compressor $ 35.00

Air Compressor & Jack Hammer $ 45.00

Back Hoe $ 90.00

Back Flow Preventer $ 12.00 per Day

Bucket Truck $ 70.00 Plus Mileage

Box Scraper $ 35.00

Cement Saw – with Blade $ 40.00 Per Day

Cement Saw – No Blade $ 25.00 Per Day

Digger Truck $ 80.00 Plus Mileage

Double Bucket Truck $100.00 Plus Mileage

Dump Trucks $ 60.00 Plus Mileage

Grader $ 70.00 Plus Fuel Used

Gravel $ 16.50 per Yard

Delivery Charge of Gravel $ 15.00

Labor $ 50.00 per Hour

Meter (Fire Hyd) $ 8.00 per day

Mole $ 1.75 per Foot

Mowers $ 60.00

Mileage $ 1.80 per Mile

Pickup with Sewer Jet & Labor $100.00 & Mileage

Sweeper $120.00

Tractor & Blade $ 65.00 Plus Fuel

White & Red Rock $ 85.00 per Yard

Sewer Line Tapping & Labor $350.00

Water Main Line Tapping & Labor $500.00

Council Member Schneider moved to approve CDBG Drawdown 12-12-2016 for $175.00. Council Member Oeltjen seconded. Voting yea: Schneider, Clayton, Sheets and Oeltjen. Voting nay: None. Motion carried

Council Member Sheets moved to approve giving $250.00 Christmas bonus to the full time employee and $125.00 to part time permanent employees. Council Member Clayton seconded. Voting yea: Oeltjen, Sheets, Schneider and Clayton. Voting nay: None. Motion carried.

Supervisor reports were given.

Mayor Kozeal announced that the Council was going into closed session for the protection of the public interest to discuss real estate.

Council Member Oeltjen moved that the City of Sargent adjourn into Executive Session at the hour of 9:12 P.M. for the protection of the public interest to discuss employees Council Member Schneider seconded. Voting yea: Oeltjen, Clayton, Sheets and Schneider. Voting nay: None. Motion carried.

Council Member Oeltjen moved that the City of Sargent reconvene into regular session at the hour of 9:16 P.M.. Council Member Schneider seconded. Voting yea: Schneider, Clayton, Sheets and Oeltjen. Voting nay: None. Motion carried.

Council Member Sheets moved to buy the following property A Tract of land in the Southeast quarter of Section Ten (10), Township 19, Range 18 West of the 6th P.M., Custer County, NE, containing 5.77 acres more or less, and being general known as the City of Sargent Tree Dump for $1.00. Council Member Schneider seconded. Voting yea: Clayton, Sheets, Schneider, and Oeltjen. Voting nay: None. Motion carried.

Motion was made by Council Member Schneider and seconded by Council Member Sheets to adjourn the meeting. Voting yea: Oeltjen, Schneider, Clayton, and Sheets. Voting nay: None. Motion carried. Meeting adjourned at 9:18 P.M.

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 Mayor

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 City Clerk

|  |  |  |
| --- | --- | --- |
| **Community Development** |  |  |
|  | **Check #** | **Date** | **Paid To:** | **Amount** |
|  | 125 | 12/12/2016 | KBear | 84.00 |
|  |  |   |  Ad State playoff football game |  |
|  | 126 | 12/12/2016 | Della Pulley | 50.00 |
|  |  |   |  Winner of Scavenger Hunt |  |
|  | 127 | 12/12/2016 | Sonnia Grint | 50.00 |
|  |  |   |  Adverting |  |
|  | 128 | 12/12/2016 | Taylin Tobias | 50.00 |
|  |  |   |  Winner of Scavenger Hunt |  |
| **Community Center** |  |  |
|  | 1511 | 12/12/2016 | Appeara | 47.69 |
|  |  |   |  Supplies |  |
|  | 1512 | 12/14/2016 | Spelts Lumber Co. | 15.58 |
|  |  |   |  Supplies to fix Sidewalk |  |
|  |  |  |  |  |
| **Housing Rehab** |  |  |
|  | 360 | 12/12/2016 | CDS | 175.00 |
|  |  |   |  Consultation Fee |  |
|  | 361 | 12/12/2016 | Central NE Housing Developers | 35.00 |
|  |  |   |  Administration Services |  |
| **Municipal** |  |  |  |
|  | 9789 | 12/12/2016 | Aussie Hydraulics LLP | 44.14 |
|  |  |   |  Repairs for Backhoe |  |
|  | 9790 | 12/12/2016 | Burwell Tribune | 50.72 |
|  |  |   |  Publish Minutes |  |
|  | 9791 | 12/12/2016 | Don's Auto Parts Inc | 63.93 |
|  |  |   |  Supplies |  |
|  | 9792 | 12/12/2016 | Grint Farm Supply | 15.26 |
|  |  |   |  Supplies |  |
|  | 9793 | 12/12/2016 | Loup Basin RC&D Council | 50.00 |
|  |  |   |  Dues |  |
|  | 9794 | 12/12/2016 | NCTC | 286.21 |
|  |  |   |  Phone |  |
|  | 9795 | 12/12/2016 | NMPP | 2,303.49 |
|  |  |   |  Program Support Plan |  |
|  | 9796 | 12/12/2016 | OfficeNet | 4.70 |
|  |  |   |  Supplies |  |
|  | 9797 | 12/12/2016 | One Call Concepts, Inc | 4.92 |
|  |  |   |  Diggers |  |
|  | 9798 | 12/12/2016 | Professional Eyecare | 217.00 |
|  |  |   |  Eye Wear |  |
|  | 9799 | 12/12/2016 | Quill Corporation | 92.99 |
|  |  |   |  Supplies |  |
|  | 9800 | 12/12/2016 | Sunbelt Rentals INC | 390.66 |
|  |  |   |  Backhoe repairs |  |
|  | 9801 | 12/12/2016 | Trotter's Whoa & Go | 153.18 |
|  |  |   |  Fuel |  |
|  | 9802 | 12/14/2016 | Mick Kozeal | 250.00 |
|  |  |   |  Tree Dump LeaseMunicipal December Payroll |  6,410.23  |
| Utility |  |  |  |
|  | 11570 | 11/29/2016 | MEAN | 40,518.27 |
|  |  |   |  Purchase Power |  |
|  | 11578 | 12/12/2016 | Appeara | 183.42 |
|  |  |   |  Supplies & Uniforms |  |
|  | 11579 | 12/12/2016 | Dept of Energy/WAPA | 6,341.50 |
|  |  |   |  Purchase Power |  |
|  | 11580 | 12/12/2016 | Energy Pioneer Solutions | 425.83 |
|  |  |   |  Customer Payments |  |
|  | 11581 | 12/12/2016 | Grint Farm Supply | 45.75 |
|  |  |   |  Supplies |  |
|  | 11582 | 12/12/2016 | Hydraulic Equipment Service | 2,633.28 |
|  |  |   |  Truck inspections |  |
|  | 11583 | 12/12/2016 | J & J Sanitation | 7,541.14 |
|  |  |   |  Disposal fee - $6,591.14 |  |
|  |  |   |  City Roll-off - $ 950.00 |  |
|  | 11584 | 12/12/2016 | KBear | 84.00 |
|  |  |   |  Advertising State Football Game |  |
|  | 11585 | 12/12/2016 | Kriz-Davis Co. | 350.00 |
|  |  |   |  Supplies |  |
|  | 11586 | 12/12/2016 | MEAN | 426.34 |
|  |  |   |  RITA |  |
|  | 11587 | 12/12/2016 | NAQS - Environmental Experts | 2,008.50 |
|  |  |   |  ZZZZ - Compliance Assistance |  |
|  | 11588 | 12/12/2016 | NMPP | 2,303.51 |
|  |  |   |  Program Support Plan |  |
|  | 11589 | 12/12/2016 | Prairie Eyecare Center | 186.00 |
|  |  |   |  Eye Wear |  |
|  | 11590 | 12/12/2016 | Quill Corporation | 92.99 |
|  |  |   |  Office Supplies |  |
|  | 11591 | 12/12/2016 | Resource Action Program | 733.59 |
|  |  |   |  Energy Kits - 5th Graders |  |
|  | 11592 | 12/12/2016 | Sargent Corner Market | 25.09 |
|  |  |   |  Supplies |  |
|  | 11593 | 12/12/2016 | Trotter's Whoa & Go | 304.64 |
|  |  |   |  Fuel |  |
|  | 11594 | 12/14/2016 | Mick Kozeal | 67.50 |
|  |  |   |  Mileage to Land Fill Meeting |  |
|  | 11595 | 12/14/2016 | Verizon Wireless | 40.01 |
|  |  |   |  Police equip |  |
|  |  |  | Utility December Payroll | 23,342.43 |