**MINUTES OF CITY COUNCIL**

**CITY OF SARGENT, NEBRASKA**

**Regular Session**

**Sargent Community Center**

 **January 14, 2013**

The Mayor and Council of the City of Sargent, Nebraska, met in Regular Session at the Sargent Community Center on the 14th day of January, 2013, at 7:00 p.m. Notice of the meeting was posted at the City Office, U. S. Post Office, Sargent Corner Market and First National Bank on Friday, January 4th, 2013. The following were present: Mayor Mick Kozeal, Council Members: Jan Oeltjen, Ron Jepsen, Tim Leibert, and Micky Schneider. Also present: City Administrator/Utility Superintendent Mike Criss, JD Keefe, City Attorney Glenn Clark, City Clerk/Treasurer Gwenda Horky, special guest Luke Ducther

Mayor Kozeal publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted on the east wall of the meeting room in the Sargent Community Center. Mayor Kozeal called the meeting to order at 7:00 p.m.

Council Member Schneider moved to approve the consent agenda. Council Member Oeltjen seconded. Voting yea: Oeltjen, Jepsen, and Leibert. Voting nay: None. Motion carried

Citizen Comments: Mark Koch is disappointed with City employees and the City Council.

The Mayor opened the public hearing concerning the One & Six-Year Street Budget at 7:05 p.m. Luke Dutcher from Miller & Associates was present to talk to the Council. Discussion was held about past projects and future projects. The Mayor closed the public hearing at 7:15 pm. Council Member Jepsen moved to approve Resolution 2013-1 adopting the One and Six Year Street Budget for the City of Sargent. Council Member Leibert seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried Insurance Issues: None

Council Member Leibert moved that the City of Sargent adjourn into closed session at the hour of 7:16 p.m. for the protection of the public interest. Council Member Oeltjen seconded. Voting yea: Leibert, Jepsen, Schneider and Oeltjen. Voting Nay: None. Motion carried.

Council Member Schneider moved that the City of Sargent reconvene into regular session at the hour of 7:248 p.m. Council Member Oeltjen seconded. Voting yea: Leibert, Jepsen, Schneider and Oeltjen. Voting nay: None. Motion carried.

 Mark Koch presented his complaint to the City Council about a Building Stop Order. The Mayor informed Mr. Koch that he didn’t have a valid building permit therefore; § 150.55 was not done incorrectly.

Council Member Jepsen moved to disapprove Mark Koch building Permit 1 (806 West Edith - 10’ by 23’ addition to existing garage) Council Member Leibert seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried

Council Member Leibert moved to disapprove Mark Koch building Permit 2 (806 West Edith – A fence six feet tall around the whole lot) Council Member Jepsen seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried

Council Member Leibert moved to disapprove Mark Koch building Permit 3 (806 West Edith – New 30’ by 70’ Building) Council Member Oeltjen seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried

Council Member Leibert moved to disapprove Mark Koch building Permit 4 (806 West Edith – Addition to existing garage on Permit 1) Council Member Jepsen seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried

Council Member Jepsen moved to approve Mark Koch building Permit 5 (806 West Edith – Sidewalk) Council Member Schneider seconded. Voting yea: Oeltjen, Jepsen, and Schneider. Voting nay: Leibert. Motion carried.

Council Member Jepsen moved to disapprove Mark Koch building Permit 5 B (806 West Edith – Concrete apron to Building Permit 3) Council Member Leibert seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried

Council Member Schneider moved to approve Mark Koch building Permit 6 (500 West Edith – Addition to the garden garage) Council Member Oeltjen seconded. Voting yea: Oeltjen, Schneider, and Kozeal. Voting nay: Leibert and Jepsen. Motion carried

Council Member Schneider moved to approve the following appointments for 2013. Council Member Jepsen seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried.

|  |  |  |
| --- | --- | --- |
| **Position** | **Name of Appointee** |  |
| City Physician | Physicians employed at Central NE Medical Clinic |
| City Attorney | Glenn Clark  |  |
| Bond Council | Ameritas Investment Corp.  |
| City Engineer/Street Superintendent | Reed Miller |  |
| City Auditor | Alvin P. Alms |  |
| City Depository | First National Bank / NPAIT |
| Building Inspector | Tim Leibert |  |
| Asst. Building Inspector  | Ron Jepsen |  |
| Paper | Sargent Leader |
| Utilities | Mick Kozeal/Jan Oeltjen |
| Clerk / Treasurer | Gwenda Horky |  |
| Office Help | Kris Lamb |  |
| Administrator/Utility Superintendent | Michael Criss |  |
| Zoning Administrator | Michael Criss |  |
| Police Chief  | J.D. Keefe |  |
|  |  |  |
| **Audit Committee:** |  |  |
|  January thru June | Micky Schneider and Ron Jepsen |
|  July thru December | Jan Oeltjen and Tim Leibert |
|  |  |  |
| **Sargent Housing Authority Board** | **Term Expires** |
|  Five Year Term | Madeline Clayton | December 31, 2014 |
|  Four Year Term | Karl Davis | January 1, 2015 |
|  Three Year Term | Orville Mankle | December 31, 2015 |
|  Two Year Term | Gwenda Horky | July 14, 2014 |
|  One Year Term | Kory Kitt | August 9, 2013 |
|  |  |  |
| **Sargent Airport Authority** |
| **Board Members** |
| **Member** | **Length of Term** | **Term Expires** |
|  John Troxel | 6 years | 2014 |
|  Doug Davis | 6 years | 2014 |
|  John Kolar | 6 years | 2016 |
|  Will Lowry | 4 years | 2016 |
|  Chris Decker | 6 years | 2016 |
|  |  |  |
| **Health Board** |  |  |
| JD Keefe | Tim Leibert |  |
| Micky Schneider | Lori Spanel |  |
| Mick Kozeal |  |  |
|  |  |  |
| **Economic Development Board** |  |  |
| Micky Schneider | Tim Leibert | Cory Grint |
| Jan Osborn | Karl Davis | Craig Vancura |
| Helen Ruh | Lori Cox | Michelle Stoltenberg |
| Kathy Drake | Kris Lamb | Gwenda Horky |
|  |  |  |

Council Member Schneider moved to approve the Lower Loup NRD Multi-Jurisdiction Hazard Mitigation Plan Resolution 2013-2. Council Member Leibert seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried.

Dennis Seidel and Kathy Wilson were present to inform the City Council the progress and plans of the Veterans Memorial

Dennis Seidel and Kathy Wilson were present to ask the City Council questions on zoning and lodging.

Council Member Oeltjen moved to approve Mick Kozeal as the representative and Tim Leibert as the alternative representative to the Loup Central Landfill Association and approve Resolution 2013-3. Council Member Schneider seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried.

Council Member Leibert moved that the City of Sargent waiver the taxes for Key Villa for the year 2013. Council Member Schneider seconded. Voting yea: Oeltjen, Jepsen, Leibert, and Schneider. Voting nay: None. Motion carried.

Council Member Schneider moved to approve Colonial Insurance as life insurance carrier for the City employees. Council Member Oeltjen seconded. Voting yea: Oeltjen, Jepsen, Schneider, and Leibert. Voting nay: None. Motion carried.

Council Member Oeltjen moved to close the Miscellaneous Saving Account into the General Account. Council Member Schneider seconded. Voting yea: Oeltjen, Jepsen, Schneider, and Leibert. Voting nay: None. Motion carried.

Supervisor reports were given.

Mayor Kozeal announced that the Council was going into closed session for the protection of the public interest to discuss employees and Economic Development Loans.

Council Member Leibert moved that the City of Sargent adjourn into closed session at the hour of 8:48 p.m. for the protection of the public interest to discuss employees and Economic Development Loans. Council Member Schneider seconded. Voting yea: Leibert, Jepsen, Schneider and Oeltjen. Voting Nay: None. Motion carried.

Council Member Oeltjen moved that the City of Sargent reconvene into regular session at the hour of 9:13 p.m. Council Member Leibert seconded. Voting yea: Leibert, Jepsen, Schneider and Oeltjen. Voting nay: None. Motion carried.

 Motion was made by Council Member Oeltjen and seconded by Council Member Schneider to adjourn the meeting. Voting yea: Leibert, Schneider, Jepsen, & Oeltjen. Voting nay: None. Motion carried. Meeting adjourned at 9:14 p.m.

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 Mayor

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 City Clerk

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Community Center** |  |  |  |  |   |
|  | **Check**  | **Date** |  | **Name** |  |  |  |
|  | 1367 | 1/15/2013 |   | Appeara |  |  | 35.00 |
|  |  |   |   |  Supplies |  |  |  |
|  | 1368 | 1/15/2013 |  | Dolly Grause |  |  | 125.00 |
|  |  |   |   |  Janitorial |  |  |  |
|  | 1369 | 1/15/2013 |   | Sargent Corner Market |  |  | 26.97 |
|  |  |   |   |  Supplies |  |  |  |
|  | 1370 | 1/15/2013 |  | Sargent Municipal Utilities |  |  | 330.89 |
|  |  |   |   |  Utilities |  |  |  |
|  | 1371 | 1/15/2013 |  | Sargent Variety & TV |  |  | 8.98 |
|  |  |   |   |  Supplies |  |  |  |
|  | 1372 | 1/15/2013 |  | USA Blue Book |  |  | 15.98 |
|  |  |   |   |  Supplies |  |  |  |
| **Municipal** |  |  |  |  |  |  |
|  | 110 | 12/18/2012 |  | Sargent Municipal Utilities |  |  | 812.12 |
|  |  |   |   |  Utilities |  |  |  |
|  | 8304 | 1/14/2013 |  | Adam Griebel |  |  | 400.00 |
|  |  |   |   |  Advertising |  |  |
|  | 8305 | 1/14/2013 |  | American Legal Publishing |  |  | 260.00 |
|  |  |   |   |  Code Books Updates |  |  |
|  | 8306 | 1/14/2013 |   | Appeara |  |  | 96.52 |
|  |  |   |   |  Uniforms |  |  |  |
|  | 8307 | 1/14/2013 |  | Burwell Tribune |  |  | 6.87 |
|  |  |   |   |  Advertising |  |  |
|  | 8308 | 1/14/2013 |  | Burwell Veterinary Hospital |  |  | 32.46 |
|  |  |   |   |  Boarding Fee |  |  |
|  | 8309 | 1/14/2013 |  | Custer County Clerk |  |  | 50.00 |
|  |  |   |   |  Election Exp |  |  |
|  | 8310 | 1/14/2013 |   | Grint Farm Supply |  |  | 13.50 |
|  |  |   |   |  Supplies |  |  |  |
|  | 8311 | 1/14/2013 |  | Hire Right |  |  | 129.00 |
|  |  |   |   |  Dues & Subscriptions |  |
|  | 8312 | 1/14/2013 |   | Jack's Uniforms & Equipment |  |  | 26.94 |
|  |  |   |   |  Police Uniforms |  |  |
|  | 8313 | 1/14/2013 |  | Joe Schneider |  |  | 500.00 |
|  |  |   |   |  Dirt Work |  |  |  |
|  | 8314 | 1/14/2013 |  | Louie's Body Shop |  |  | 28.69 |
|  |  |   |   |  Sirens |  |  |  |
|  | 8315 | 1/14/2013 |  | Loup Basin RC&D Council |  |  | 25.00 |
|  |  |   |   |  Dues & Subscriptions |  |
|  | 8316 | 1/14/2013 |  | One Call concepts, Inc |  |  | 4.80 |
|  |  |   |   |  Diggers |  |  |  |
|  | 8317 | 1/14/2013 |  | Quill Corporation |  |  | 33.61 |
|  |  |   |   |  Office Supplies |  |  |
|  | 8318 | 1/14/2013 |   | Sargent Corner Market |  |  | 69.56 |
|  |  |   |   |  Supplies |  |  |  |
|  | 8319 | 1/14/2013 |  | Sargent Municipal Utilities |  |  | 154.54 |
|  |  |   |   |  Utilities |  |  |  |
|  | 8320 | 1/14/2013 |   | Source Gas |  |  | 175.90 |
|  |  |   |   |  Utilities |  |  |  |
|  | 8323 | 1/14/2013 |   | HSBC Business Solutions |  |  | 36.18 |
|  |  |   |   |  |  |  |  |
|  | 8325 | 1/15/2013 |  | Mick Kozeal |  |  | 67.80 |
|  |  |   |   |  Mileage to Meeting |  |  |
|  | 8326 | 1/15/2013 |   | Dolly Grause |  |  | 10.00 |
|  |  |   |   |  Sewing Flags |  |  |
|  | 8327 | 1/15/2013 |   | Michael Todd & Co., Inc. |  |  | 78.98 |
|  |  |   |   |  Equip Maint |  |  |
|  | 8328 | 1/16/2013 |  | NE Dept Of Revenue |  |  | 136.74 |
|  |  |   |   |  Lodging Tax |  |  |
|  |  |  |  | December Payroll & Payroll Exp |  |  | 8432.39 |
| **Utility** |  |  |  |  |  |  |  |
|  | 9767 | 12/26/2012 |  | MEAN |  |  | 22,422.54 |
|  |  |   |   |  Purchase Energy |  |  |
|  | 9768 | 12/26/2012 |  | Postmaster |  |  | 90.00 |
|  |  | 01-01-30910 |   |  Postage |  |  |  |
|  | 9773 | 1/2/2013 |  | Mid-West Line Stopping & Repair  |  |  | 1,250.00 |
|  |  |   |   |  Repair Fire Hydrants |  |  |
|  | 9778 | 1/14/2013 |  | American Legal Publishing |  |  | 390.00 |
|  |  |   |   |  Code Book Updates |  |  |
|  | 9779 | 1/14/2013 |   | Appeara |  |  | 36.51 |
|  |  |   |   |  Supplies |  |  |  |
|  | 9781 | 1/14/2013 |   | Dept of Energy/WAPA |  |  | 6,717.64 |
|  |  |   |   |  Purchase Energy |  |  |
|  | 9782 | 1/14/2013 |   | Don's Auto Parts Inc |  |  | 18.39 |
|  |  |   |   |  Supplies |  |  |  |
|  | 9783 | 1/14/2013 |  | Energy Pioneer Solutions |  |  | 1,887.64 |
|  |  |   |   |  Customer Pymt |  |  |
|  | 9784 | 1/14/2013 |  | Fairbanks Morse Engine |  |  | 13,903.95 |
|  |  |   |   |  RICE Upgrades |  |  |
|  | 9785 | 1/14/2013 |   | Grainger |  |  | 138.00 |
|  |  |   |   |  Equip Maint |  |  |
|  | 9786 | 1/14/2013 |   | Grint Farm Supply |  |  | 73.78 |
|  |  |   |   |  Supplies |  |  |  |
|  | 9787 | 1/14/2013 |  | J & J Sanitation |  |  | 5,885.28 |
|  |  |   |   |  Solid Waste Removal Fee |  |
|  | 9788 | 1/14/2013 |   | Kriz-Davis Co. |  |  | 1,762.96 |
|  |  |   |   |  Supplies |  |  |  |
|  | 9789 | 1/14/2013 |  | Marianne Champoux |  |  | 120.87 |
|  |  |   |   |  Utility Refund |  |  |
|  | 9790 | 1/14/2013 |   | NCTC |  |  | 270.47 |
|  |  |   |   |  Phone |  |  |  |
|  | 9791 | 1/14/2013 |   | NE Public Health Env Laboratory |  |  | 217.00 |
|  |  |   |   |  Lab Fees |  |  |  |
|  | 9792 | 1/14/2013 |  | Postmaster |  |  | 300.00 |
|  |  |   |   |  Postage |  |  |  |
|  | 9793 | 1/14/2013 |  | Quill Corporation |  |  | 100.86 |
|  |  |   |   |  Office Supplies |  |  |
|  | 9794 | 1/14/2013 |  | Sargent Municipal Utilities |  |  | 1,789.50 |
|  |  |   |   |  Utilities |  |  |  |
|  | 9795 | 1/14/2013 |   | Source Gas |  |  | 200.14 |
|  |  |   |   |  Utilities |  |  |  |
|  | 9796 | 1/14/2013 |  | T&R Electric |  |  | 1,926.00 |
|  |  |   |   |  3 Transformers |  |  |
|  | 9797 | 1/14/2013 |  | Verizon |  |  | 57.35 |
|  |  |   |   |  Phone |  |  |  |
|  | 9799 | 1/14/2013 |   | HSBC Business Solutions |  |  | 347.28 |
|  |  |   |   |  Supplies |  |  |  |
|  | 9801 | 1/15/2013 |  | Jim Ash |  |  | 300.00 |
|  |  |   |   |  Building Maint |  |  |
|  | 9802 | 1/15/2013 |  | Sargent Municipal Utilities |  |  | 150.00 |
|  |  |   |   |  Meter Deposit Refund |  |
|  |  |  |  | December Payroll & Payroll Exp |  |  | 14315.01 |